A Guide to Encoding Chesnutt's Proofreading Marks

Chesnutt's general proofing principles:

- 1. Chesnutt usually makes a mark on the text itself and a corresponding mark in the margin to explain or draw attention to the markup on the text. Both of these marks need to be encoded in the xml file.
- 2. Chesnutt generally tries to make his additions and deletions take up the same amount of space on the page so that the typesetters don't have to redo multiple pages for just one change. Keeping this in mind might help as you puzzle through what text he's adding to the document.
- 3. Chesnutt often marks his marginal additions and proofreading marks with a vertical line or slash known as a solidus to draw attention to the marks that could get lost in the margin.

General Encoding Principles:

- 1. Any mark in the margin that simply draws attention to an inline change should be encoded as a <metamark>.
- 2. Encode any in-text proofreading marks (such as a caret) as their own metamark.
- 3. Encode marginal metamarks immediately after the text to which they apply. If an addition is marked with a caret, encode the caret before the added text in the <add>.
- 4. Do not encode or transcribe archival notes. Only transcribe the printed text and Chesnutt's marks on them.

Common elements, attributes, and values, and how to use them:

The following are common TEI elements, attributes, and values that you'll likely need to use as you encode Chesnutt's page proofs.

Elements

In Oxygen, elements display in blue. For descriptions of any attributes described, see the "Attributes and values" section.

- 1. <add> wraps text that was later added to the original document. place is the only required attribute for <add>; optional attributes (depending on the situation) include: rend, hand, and xml:id.
- 2. wraps text from the original document that has been deleted. Use a @rend to show how the deletion was rendered. Usually the value for @rend is overstrike. rend is the only required attribute for ; xml:id is an optional attribute, depending on the situation.
- 3. <subst> wraps a combined <add> and when the writer has directly substituted text from the original document with new text.
- 4. <metamark> is used to wrap text or symbols that aren't part of the document but rather add additional information about the text, such as proofreading marks. The metamark is an addition to the original text, so it needs to be wrapped in an <add> element. Required attributes for <metamark> are function and target (target points to a corresponding xml:id).

Attributes and values

In Oxygen, attributes display in orange and values display in brown.

1. place

The attribute place shows where the edit to the document occurred. If the intervention happened in the body of the text, usually between the lines, the acceptable values for place (so far) include: top, bottom, left, right, inline, above, and below. If the intervention happened in the individual proof page's interior margin, start with the value margin and then add a hyphen and indicate which margin: margin-right, margin-left, margin-top, margin-bottom. Currently, place is used only in <add>tags.

2. hand

The attribute hand marks which person authored that specific part of the text—whether it be the typed print of a galley sheet or the handwritten proofreading marks Chesnutt left on the proof pages. However, before any element can take a hand, all the hands must be listed in the <handNotes> section in the TEI header (see instructions above). Once all the hands are established in the TEI header, then elements like <add>, , <subst>, and <metamark> can take the attribute hand. The value for that hand should be a pound sign, followed by xml:id established in the accompanying <handNote>. So, hand="#h01". If there's an element that allows us to use hand fewer times, such as a <subst> that wraps an <add> add> and a , use that instead of including hand on every <add>, , or <metamark>.

3. function

The attribute function states what a <metamark> does or means. We use active verbs to describe what the <metamark> does. The acceptable values for function (so far) include: add, delete, substitute, adjust, transpose, restore, and emphasize.

4. xml:id and target

When you have a <metamark> that points to a specific in-text intervention, you need a way to show what the <metamark> is pointing to. To show the relationship, use a system of xml:id and target. The xml:id attribute is the name given to the in-text intervention, and the target goes on the <metamark> associated with that change and points to the accompanying xml:id. To choose the xml:id value, use the first letter of the function (d for "delete," t for "transpose," a for "add," s for "substitute," j for "adjust.") and number serially beginning with 001. So, for example, the third addition in your file would be encoded as: xml:id="a003".

Sometimes, the xml:id needs to point to an in-text change that has no real text or characters to mark. This might happen if the in-text intervention is adding a space, which has no character, for example. In that case, include an <anchor> element in the body of the text to point to the blank space. For example: <anchor xml:id="a003"/>.

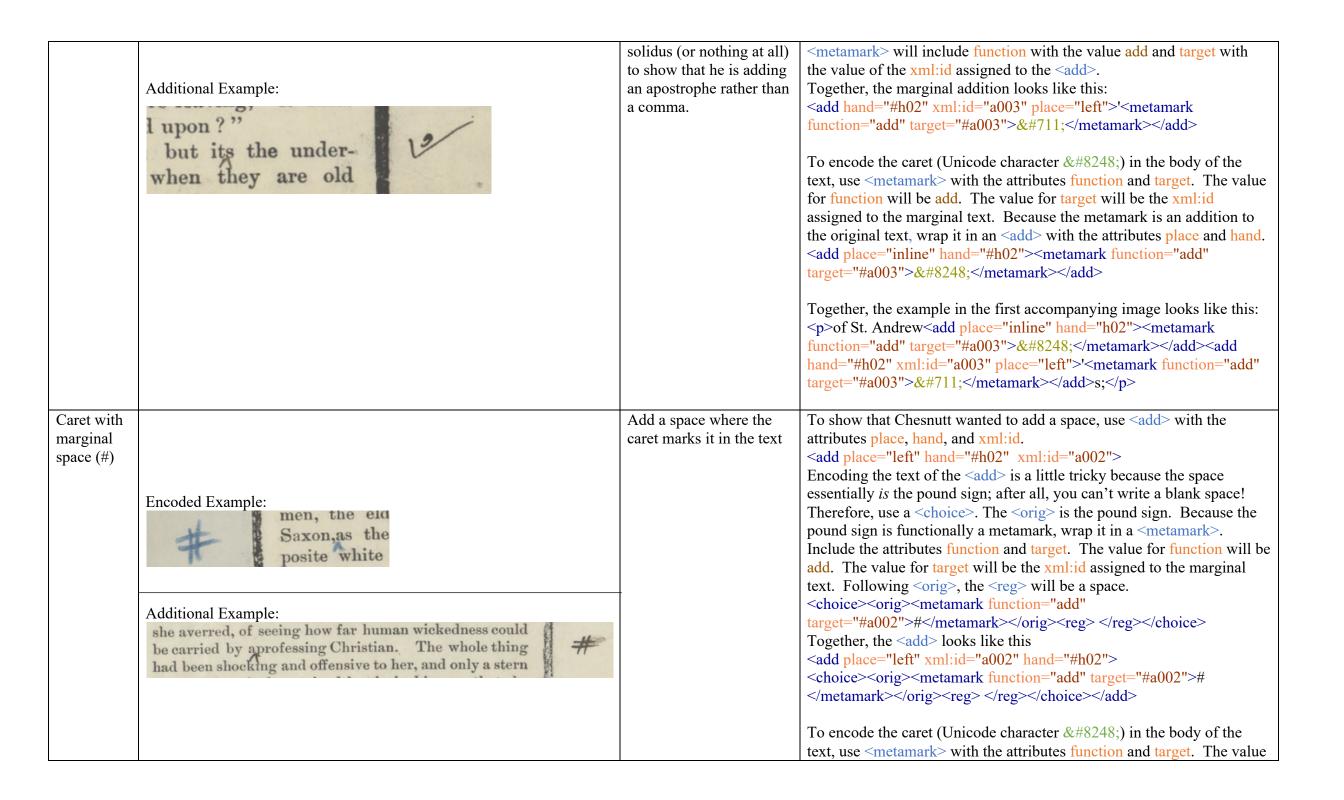
5. rend

rend is short for "render" and is used to describe how a given change is rendered. This is used both for <add> and . If Chesnutt has made a marginal addition and drawn a line to the point in the text at which the addition should occur, we note that this addition has been "marked" by including rend="marked" within the <add>. If Chesnutt has deleted a word by crossing it out, include rend with a value of overstrike.

Chesnutt's Proofreading Marks and How to Encode Them

Mark	Image	What Chesnutt	How to Encode
		(probably) means	
		Additions	
caret	Encoded Example: Itions which nature had placed in the understanding anything difficult or	Insert the word or character that is in the margin in the space indicated by the caret	To encode the text that Chesnutt added, use <add> with place, hand, and xml:id. <add hand="h02" place="right" xml:id="a004">very</add> To encode the caret (Unicode character ‸) itself, use <metamark> with function and target. The value for function will be add. The value for target will be the xml:id assigned to the marginal text. Because the metamark is an addition to the original text, wrap it in an <add> with the attributes place and hand. <add hand="#h02" place="inline"><metamark function="add" target="#a004">‸</metamark></add> Together, the example in the accompanying image looks like this: vnderstanding anything <add hand="#a004" place="inline"><metamark function="add" target="#a004"><metamark function="#a004"><metamark function="#a004"><metamark function="#a004"><metamark function="#a004"><metamark function="#a004"><metamark function="#a004"><metamark <="" function="#a004" metamark=""><metamark <="" function="#a004" metamark=""><metamark <="" function="#a004" metamark="" td=""></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></add></add></metamark></add>
caret with marginal solidus	Encoded Example: He had a habit of borrowing right and left, small sums which might be conveniently forgotten by the borrower,	Insert the word or character that is in the margin in the space indicated by the caret	If the text that Chesnutt has added in margin has a solidus, then that <add> also requires a <metamark> for the solidus with a target and the function emphasize. The solidus is encoded as a forward slash (/). <metamark function="emphasize" target="#a001">/</metamark> Because the solidus metamark is an addition to the original text, wrap it in an <add> with the attributes place, hand, and xml:id. That <add> also includes the text to which the solidus draws attention. To encode the caret (Unicode character ‸) itself, use</add></add></metamark></add>
	Additional Examples:		<metamark< a=""> with function and target. The value for function will be add. The value for target will be the xml:id assigned to the marginal</metamark<>

	"Vengeance! v niggers," A negro had k able sin, admittin the Mr. Hyde of the mob, now received the benediction of its Dr. Jekyl. Being no cynical philosopher, and realizing how nearly the jaws of death had closed upon him, he was profoundly grateful for his escape, death. Such an outcome of an event which had already been heralded to the four corners of the earth, would		text. Because the metamark is an addition to the original text, wrap it in an <add> with the attributes place and hand. <add hand="#h02" place="inline"><metamark function="add" target="#a004">‸ </metamark></add> Together, the example in the first accompanying image looks like this: He had a habit of borrowing<add hand="#h02" place="inline"><metamark function="add" target="#a001">‸ </metamark></add> <add hand="#h02" place="right" xml:id="a001">,<metamark function="emphasize" target="#a001">/</metamark></add> right and left, small sums which might be conveniently forgotten</add>
caret with attached line	Encoded Example: Figure 1	Insert the word or character that is in the margin in the space indicated by the caret	To encode the text that Chesnutt added, use <add> with place, hand, and xml:id. However, because there is a line connecting the added text to the caret, also include the attribute rend with the value marked. <add hand="#h02" place="top" rend="marked" xml:id="a005">few</add> To encode the caret (Unicode character ‸) itself, use the <metamark> with the attributes function and target. The value for function will be add. The value for target will be the xml:id assigned to the marginal text. Because the metamark is an addition to the original text, wrap it in an <add> with the attributes place and hand. <add hand="#h02" place="inline"><metamark function="add" target="#a005">‸</metamark></add> Together, the example in the first accompanying image looks like this: <add hand="#h02" place="inline"><metamark function="add" target="#a005">‸</metamark></add> Together, the example in the first accompanying image looks like this: <add hand="#h02" place="inline"><metamark function="add" target="#a005">‸</metamark></add> Together, the example in the first accompanying image looks like this: <add hand="#h02" place="inline"><metamark function="add" target="#a005"><metamark function="#a005"><metamark <="" function="#a005" metamark"=""><metamark <="" function="#a005" metamark"=""><metama< td=""></metama<></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></add></add></metamark></add>
apostrophe inside an inverted caret	Encoded Example: tions were invited of St. Andrews; mother; old Mr.	Insert the apostrophe that is in the margin in the space indicated by the caret. He uses the inverted caret instead of a	Use <add> to show that an apostrophe has been added with the attributes xml:id, hand and place. Because the apostrophe is inside an inverted caret, there must also be a <metamark> for the caret (Unicode character ˇ). The</metamark></add>



			for function will be add. The value for target will be the xml:id assigned to the marginal text. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. <add hand="#h02" place="inline"><metamark function="add" target="#a002">‸</metamark></add> Together, the example in the first accompanying image looks like this: Saxon,<add hand="#h02" place="inline"><metamark function="add" target="#a002">‸</metamark></add> <add hand="#h02" place="left" xml:id="a002"> <choice><orig><metamark function="add" target="#a002">#</metamark></orig><rey></rey></choice></add> <add place="left" xml:id="a002">#<rey></rey></add> <add place="left" xml:id="a002">#</add> <add place="left" xml:id="a002">#</add> <add place="left" xml:id="a002">#</add> <add place="left" xml:id="a002">#</add> <add place="left" xml:id="a002">#</add><add place="left" xml:id="a002">#</add> <add place="left" xml:id="a002">#</add>#</add> ######## <td>To show that Chesnutt wanted to add spacing between lines of text, we rely on his "Id" <metamark> with attribute function and the value add. It also has the attribute target to point to where he wants space added. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. Because this particular example has a line connecting the "Id" with the extra space in the text, <add> also needs the attribute rend with the value marked. <add hand="#h03" place="right" rend="marked">metamark</add> <add hand="#h03" place="right" rend="marked">metamark</add>metamark In this example, the target in the <metamark> is pointing to extra space rather than to text. Therefore, we use an <anchor> with an xml:id to represent the space to be deleted. <anchor xml:id="a275"></anchor> Encode the <anchor> after the last word in the line of text that is above the space to be deleted. The anchor should come before the <add> for the marginal metamark. Together, the example in the accompanying image looks like this: Janet and now that it was<anchor xml:id="a275"></anchor>add place="right" hand="#h03" rend="marked">marked">marked">marked">marked">metamark f target="#a275" function="add">ld </add></anchor></anchor></metamark></add> at her lips found it but apples of Sodom, filled with dust and ashes!</add></metamark></td>	To show that Chesnutt wanted to add spacing between lines of text, we rely on his "Id" <metamark> with attribute function and the value add. It also has the attribute target to point to where he wants space added. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. Because this particular example has a line connecting the "Id" with the extra space in the text, <add> also needs the attribute rend with the value marked. <add hand="#h03" place="right" rend="marked">metamark</add> <add hand="#h03" place="right" rend="marked">metamark</add>metamark In this example, the target in the <metamark> is pointing to extra space rather than to text. Therefore, we use an <anchor> with an xml:id to represent the space to be deleted. <anchor xml:id="a275"></anchor> Encode the <anchor> after the last word in the line of text that is above the space to be deleted. The anchor should come before the <add> for the marginal metamark. Together, the example in the accompanying image looks like this: Janet and now that it was<anchor xml:id="a275"></anchor>add place="right" hand="#h03" rend="marked">marked">marked">marked">marked">metamark f target="#a275" function="add">ld </add></anchor></anchor></metamark></add> at her lips found it but apples of Sodom, filled with dust and ashes!</add></metamark>
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Add a hyphen to a word To show that Chesnutt wanted to add a hyphen to connect hyphen only because it is at a line a compound word at a line break, we first must encode the caret break (Unicode character ‸) in the body of the text. Use <metamark> with the attributes function and target. The value for function will be add. The value for target will be the xml:id assigned to the marginal text. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. <add place="inline" hand="#h01"><metamark function="add" target="#a059">‸</metamark></add> Next, we will encode the little marginal hyphen. Wrap it in an <add> with the attributes xml:id, place and hand. <add place="margin-right" hand="#h01" "xml:id="a059">-</add> **Encoded Example:** This hyphen also has an additional metamark in the form of a solidus. name' Lightnin' Bug, w'at b'longed ter Include the solidus in a <metamark> tag using the attributes target (value of the xml:id number) and function (value emphasize). ernudder man, en dis hoss won de sweep <add place="margin-right" hand="#h01" xml:id="a059">-<metamark stakes; en Kunnel Pen'leton tuk a lakin' target="#a059" function="emphasize">/</metamark></add> ter dat hoss en ay his owner w'at he Now, because the added hyphen is really only there because of a linebreak, we want to make it a <choice> between having a linebreak and not. Wrap the entire encoding you've done between the two words, as well as the broken word itself, into an <orig> tag. Then, write the word reassembled as one compound word in a <reg> tag. Finally, wrap both the contents of the <orig> and <reg> into a <choice> tag. Together, the example in the accompanying image looks like this: <choice><orig>sweep<add place="inline" hand="#h01"><metamark</pre> function="add" target="#a059">‸</metamark></add> <add place="margin-right" hand="#h01" xml:id="a059">-<metamark target="#a059" function="emphasize">/</metamark></add> stakes</orig><reg>sweepstakes</reg></choice>

paragraph	Encoded Example: recovery, He urged the mare forward; would but keep up her present pace he reach Patesville before nightfall. Additional Example: "Oh, my honey, my darlin'," he sobbed, "Frank loves you better'n all de worl'." Meantime the sun shone on as brightly as before, the mocking-bird sang yet more joyously. A gentle breeze sprang up and wafted the odor of bay and jessa-	Add a new paragraph here	We unfortunately cannot add a to the text to show what kind of structural adjustments Chuck meant with this mark. Instead, we can at least show what the characters he added were. First, to encode the marginal pilcrow (Unicode character ¶), we put that character in a <metamark>with a function and xml:id. kmetamark function="add" xml:id="a298">¶ </metamark> Because the metamark is an addition to the original text, wrap it in <add>with the attributes place and hand. kmetamark function="add" target="#a298">‸</add> To encode the caret (Unicode character ‸) in the body of the text, use <metamark> with the attributes function and target. The value for function will be add. The value for target will be the xml:id assigned to the marginal text. Because the metamark is an addition to the original text, wrap it in <add>with the attributes place and hand.</add><metamark function="add" target="#a002">‸</metamark> Together, the example in the accompanying image looks like this: <add hand="#h03" place="inline"><metamark function="add" target="#a298">‸</metamark></add> metamark function="add" xml:id="a298">¶</metamark> /metamark> *metamark function="add" xml:id="a298">¶ /metamark>
Chesnutt's signature	Encoded Example: ## ## ## ## ## ## ## ## ##	Signing his manuscript to identify it as his own	To encode the signature Chesnutt left at the start of each galley proof, use a <note> tag to surround his name with the attribute hand. The example in the accompanying image looks like this: <note hand="#h03">Chas. W. Chesnutt,</note> It is also worth noting that the archivists' notes on the document should not be encoded; only the printed text and the marks in Chesnutt's hand.</note>
		Deletions	

overstrike	Encoded Example: one that he expected or hoped to find there. Meantime the knights, having reached the end of the lists, turned and rode back in open order, with such skillful horsemanship as to evoke a storm of applause from the spectators. The ladies in the grand stand waved their handkerchiefs	delete the characters that are struck through in the text	If there an overstrike in the text and no corresponding mark in the margin, wrap the deleted text in a with the attribute rend and its value overstrike. Also include the attribute hand. The first part of the example in the accompanying image looks like this: <del hand="#h03" rend="overstrike">Meantime
dele or delete	Encoded Example: desire to mar the harmony of the ussion of a distasteful subject. ancing at his hostess, read some- Additional Examples: Slavery days selves into t The habits he saw and heard on the w of the white people was a woman had been assaulted was in his masters no effectual protest And there was also could think at all,	delete the characters that are struck through in the text	Use with rend, hand, and xml:id to show what has been struck through. <del "="" hand="#h02" rend="overstrike" xml:id="d001">" Following , use a <metamark> to show the proofreading mark in the margin (Unicode character ϑ) that draws attention to the intext change. <metamark> requires the attributes function and target. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. In this example, the marginal dele has a solidus. Therefore, that dele <metamark> also requires a <metamark> for the solidus with a target and the function emphasize. The solidus is encoded as a forward slash (/). <add hand="#h02" place="margin-right"><metamark function="delete" target="#d001"> ϑ</metamark></add></metamark>/<metamark></metamark> (del> <add hand="#h02" place="margin-right"> (del> <add h<="" place="margin-right" td=""></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></add></metamark></add></metamark></metamark>
close up	Encoded Example: the "nigger amendment" became effective, and meanwhile the Wellington district would remain Additional Example:	Remove this space	The space that's being deleted should be marked with a <seg> (short for "segment") and the attribute xml:id. <seg xml:id="d008"> </seg> Because the space is ultimately deleted, that <seg> should then be wrapped in a with the attribute hand and the attribute rend with the value "closeup."</seg></seg>

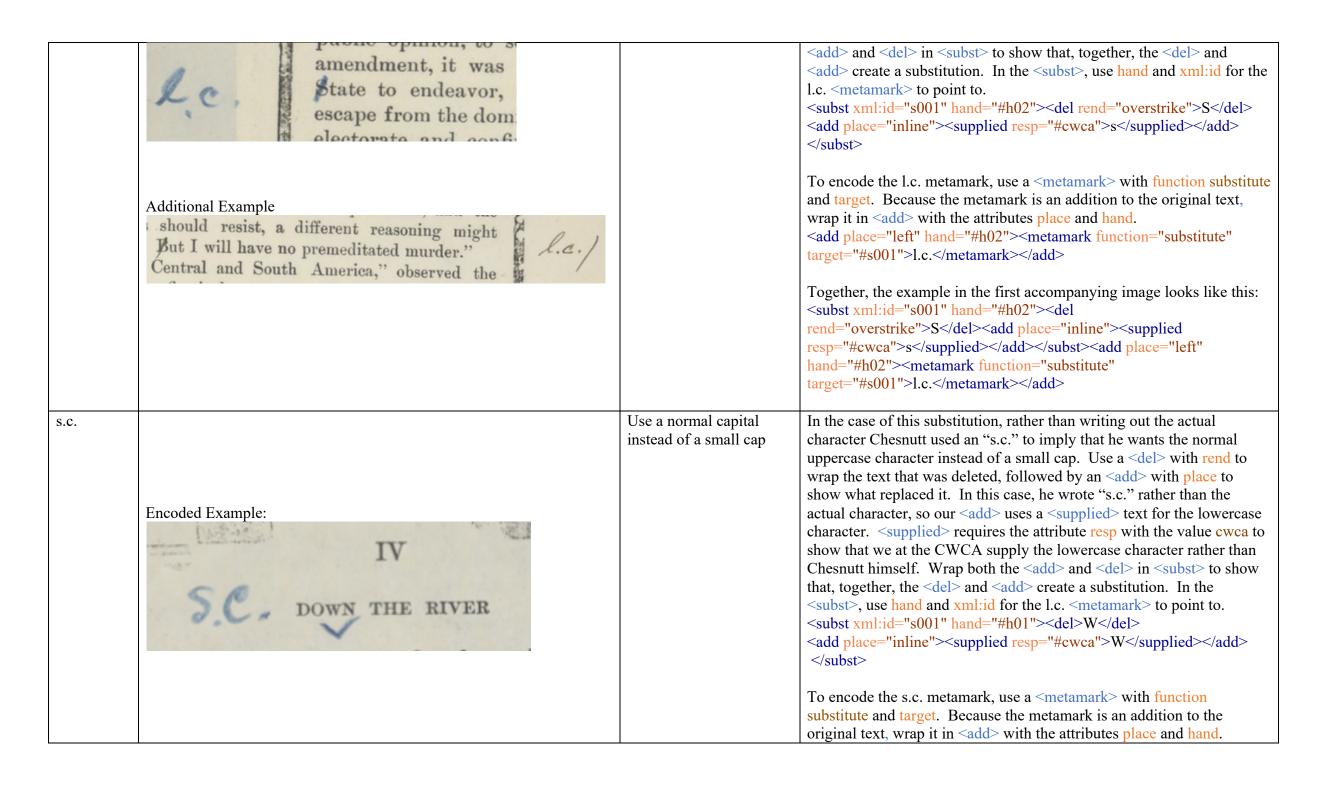
	min', befo' I go, so she'll ten 'ter of The nurse came in shortly afterwant brown girl dressed in a clean continue of the cont		You will also have to encode the closeup proofreading mark that appears in the margin with the attributes function and target. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand.</add> <metamark function="delete" target="#d008">⁐</metamark> Together, the example in the first accompanying image looks like this: mean <del hand="#h03" rend="closeup"> <seg xml:id="d008"> </seg> <add hand="#h02" place="right"> <metamark function="delete" target="#d008"> <add hand="#h02" place="right"> <metamark function="delete" target="#d008"> ⁐</metamark></add>while the Wellington /p></metamark></add>
Delete an underline	Encoded Example: in which there was nothing of cringing. He was no darker than many a white boy bronzed by the Southern sun; his hair and eyes were black, and	Delete the underline he marked while proofreading	In this case, Chesnutt has only deleted the underline under a word instead of the <i>word</i> with its underline. Therefore, we must make the underline an object we can delete. Encode the underline as comprised of as many underscores as there are characters underline. In this example, "boy" has three characters, so there are three underscores: We encode the underline made of underscores as a <metamark> with the attribute function and its value highlight, as well as the attribute place and its value below. We also include the attribute target with the matching xml:id value that we will assign the word being underlined. <metamark function="highlight" place="below" target="#d039"></metamark> Then, delete the <metamark> by wrapping it in a with the attribute rend and its value overstrike. <del rend="overstrike"><metamark function="highlight" place="below" target="#d039"></metamark> Finally, wrap the word that is being underlined in a <seg> tag. Give that <seg> an xml:id so that the underline can accompany it. <seg xml:id="d039">boy</seg> the example in the accompanying image looks like this: darker than many a white <del rend="overstrike"><metamark function="highlight" place="below" target="#d039"><metamark function="highlight"><metamark function="highlight"><metamark function="highlight"><metamark <="" function="highlight" metamark="highlight"><metamark <="" function="highlight" metamark="highlight"><metamark <="" function="highlight" metamark="highlight"><metamark <="" function="highlight" metamark="highlight"><met< td=""></met<></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></metamark></seg></seg></metamark></metamark>

			<seg xml:id="d039">boy</seg> bronzed
dele with ld (aka delete leading)	Encoded Example: furnished a rich soil for successful agitation. Statistics of crimes, ingeniously manipulated, were made to present a fearful showing against the negrot Vital statistics were made to prove that he had degenerated	Remove the excess space between the lines of text. In typesetting jargon, the "ld" stands for "leading," which is the term used to refer to the spacing between lines of print.	To show that Chesnutt wanted to delete extra spacing between lines of text, we rely on a dele <metamark> (Unicode character ϑ) that has attribute function and the value delete. It also has the attribute target to point to the space he wants deleted. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. Because this particular example has a line connecting the dele (ϑ) with the extra space in the text, <add> also needs the attribute rend with the value marked. <add hand="#h03" place="right" rend="marked"><metamark function="delete" target="#d002">ϑld</metamark></add></add></add></metamark>
	(Zoomed in of above image) Statis- hade to Vital		In this example, the target in the <metamark> is pointing to extra space rather than to text. Therefore, we use an <anchor> with an xml:id to represent the space to be deleted. <anchor xml:id="d002"></anchor> Encode the <anchor> after the last word in the line of text that is above the space to be deleted. The anchor should come before the <add> for the marginal metamark. Together, the example in the accompanying image looks like this: were made to<anchor xml:id="d002"></anchor><add hand="#h02" place="right" rend="marked"><metamark function="delete" target="#d002">ϑld</metamark></add> present a fearful showing against the negro. Vital statistics were made</add></anchor></anchor></metamark>
Paragraph	Encoded Example: remember, the next time you forget anything, I 'll hire another boy; remember that! That boy's head," he remarked to his companions, "reminds me of nothing so much as a	Delete this paragraph	We unfortunately cannot delete a to show what kind of structural adjustments Chuck meant with this mark. Instead, we can show what the character he added was. Usually, we put a <metamark> instead of an <add>. In this case, though, <metamark>has to be the outside wrap because it is floating between two paragraphs. That means that we put the marginal "no+pilcrow (Unicode character ¶)," in an <add> with the attributes place, hand, and in this case a rend because it is marked. <add hand="#h01" place="inline" rend="marked">No ¶.</add></add></metamark></add></metamark>

			Finally, wrap the <add> in a <metamark> with the attribute function and the value delete. <metamark function="delete"><add hand="#h01" place="inline" rend="marked">No ¶.</add></metamark></metamark></add>
stet	talking when Mrs. Miller, knocking need that Big Josh Brown wished bout Sandy Campbell. Miller took	Chesnutt deleted a word but then decided he wanted to keep it	First, we have to address Chesnutt's original deletion. Wrap the deleted word with <hi> using rend="dotted" to show that the word has dots under it. We know those dots are used to cancel out the overstrike. Also include corresp with the value for the next available r id number, in this case #r003. That number will be the xml:id for the later metamark. <hi corresp="#r003" rend="dotted">Brown</hi> Now we must show that Chesnutt used a standard overstrike. Wrap the deleted text in a with the attribute rend and its value overstrike. Also include the attribute hand. <del hand="#h03" rend="overstrike"><hi corresp="#r003" rend="dotted">Brown</hi> Next, because the deletion is undone, Afterwards, wrap the entire in a new tag: <restore>. We use <restore> to show that Chesnutt has restored the text to an earlier version, when he had not yet overstruck the text. The <restore> also needs an xml:id with the next available r id number to later tie the additional markings to it. <restore xml:id="r002"><del hand="#h03" rend="overstrike"><hi corresp="#r003" rend="dotted">Brown</hi></restore></restore></restore></restore></hi>
			xml:id="r003" target="#r002">stet Altogether, encoding the Brown stet in the example looks like this:

			<pre><restore xml:id="r002"><del hand="#h03" rend="overstrike"> <hi corresp="#r003" rend="dotted"> Brown</hi></restore> <add hand="#h03" place="right"><metamark function="restore" target="#r002" xml:id="r003"> stet</metamark></add></pre> * In the actual proofs, this stet becomes more complicated, but this encoding example serves as baseline model for how to handle stets.
		Substitutions	
overstrike	Encoded Example: Delamere, with sententious gallantry, "is reflected upon all around them. It is a handsome company." Mrs. Ochiltree beamed upon the company with a dry smile. "I den't persoive any effect that it has upon you or	Chesnutt crosses out the word he doesn't want in the text and provides the one he wants instead in the margin.	Use a with rend to wrap the text that was deleted, followed by an <add> with place to show what replaced it. Wrap both elements in <subst> to show that, together, the and <add> create a substitution. Use the attribute hand in the <subst>. You do not need the attribute hand in the or <add> because the hand in <subst> wraps and therefore includes both of them.</subst></add></subst></add></subst></add>
	Additional Example: long blue coat, and his loud d make a great costume for a borrow that suit sometime—		Together, the example in the first accompanying image looks like this: Mrs. Ochiltree beamed upon the <subst hand="#h01"> <del rend="overstrike">company <add place="right">table</add> </subst> with a dry smile.
overstrike with connecting line	Encoded Example: 7, in that particular rig, as a very comical te prudent, Mrs. Ochiltree," suggested a moment when Sandy, having set down left the room for a moment, "to mention, ice of the servants, that you keep money	Chesnutt crosses out the word he doesn't want in the text and provides the one he wants instead in the margin. Here, he connects them with a line.	If there's a line connecting the addition in the margin to the deletion in the text, then the <add> receives rend with the value marked to show that the <add> is connected to the with a line. Together, the example in the accompanying image looks like this: left the room for a <subst hand="#h01"> <del rend="overstrike"> moment <add place="right" rend="marked"> little while</add> </subst>, "to mention,</add></add>
Overstrike on one character accompan- ied by a marginal	Encoded Example:	Delete one character and replace it with the character in the margin	Use a with rend to wrap the text that was deleted, followed by an <add> with place to show what replaced it. Wrap both elements in <subst> to show that, together, the and <add> create a substitution. Use the attribute hand in the <subst>. <subst hand="#h02"><del rend="overstrike">M<add place="right">m</add></subst></subst></add></subst></add>

character with solidus	Additional Examples: "Mis' Pollmist'iss, fer to'ds her—s wuz in love w in a Southern city and social system creating a profou "Infamous—i voice trembling"		If the <add> has a solidus, then it requires two additional components. First, the <add> needs an xml:id. Next, within the <add>, there must be a <metamark> with the function emphasize. The solidus is encoded as a forward slash (/). <add place="right" xml:id="a010">m<metamark function="emphasize" target="#a010">/</metamark></add> Together, the example in the first accompanying image looks like this: <subst hand="#h02"><del rend="overstrike">M<add place="right" xml:id="a010">m<metamark function="emphasize" target="#a010">/</metamark></add> //add> //subst></subst></metamark></add></add></add>
overwrite	the sequel will show. He did not at all believe that Tom Delamere would make a fit husband for Clara Pemberton, But his opinion would have had no weight—he could hardly have expressed it without	Replace a character by writing the new one on top of it use lowercase instead of	Use a without rend to wrap the text that was deleted, followed by an <add> to show what replaced it. Wrap both elements in <subst> to show that, together, the and <add> create a substitution. Use the attribute hand and the attribute rend with the attribute overwrite in the <subst>. You do not need the attribute hand in the or <add> because the hand in <subst> wraps and therefore includes both of them. Together, the example in the first accompanying image looks like this: Tom Delamere would make a fit husband for Clara Pemberton <subst hand="#h01" rend="overwrite"> <add> <add> <add> <add> <add> <add <add<="" td=""></add></add></add></add></add></add></subst></subst></add></subst></add></subst></add>
	Encoded Example:	uppercase	character Chesnutt used an "l.c." to imply that he wants the lowercase character. Use a with rend to wrap the text that was deleted, followed by an <add> with place to show what replaced it. In this case, he wrote "l.c." rather than the actual character, so our <add> uses a <supplied> text for the lowercase character. <supplied> requires the attribute resp with the value cwca to show that we at the CWCA supply the lowercase character rather than Chesnutt himself. Wrap both the</supplied></supplied></add></add>



			<pre><add hand="#h01" place="left"><metamark function="substitute" target="#s001">s.c.</metamark></add> Together, the example in the first accompanying image looks like this: DO<add hand="#h01" place="below"><metamark function="substitute" target="#s001">ˇ</metamark></add> <subst hand="#h01" xml:id="s001">W <add place="inline"><supplied resp="#cwca">W</supplied></add> </subst> <add hand="#h01" place="left"><metamark function="substitute" target="#s001">s.c.</metamark></add>N THE </pre>
Сар	Encoded Example: colored man, catch him in a lie. But of this there was scarcely any danger. A word to the other contlement would insure their corroboration of whatever he might tell Miller. No one of them would willingly wound Dr. Miller or embarrass Dr. Price; indeed, they need not know that Miller had come in time for the operation.	Use a capital instead of lowercase	In the case of this substitution, rather than writing out the actual character Chesnutt used a "Cap" to imply that he wants the uppercase character instead of lowercase. Use a with rend to wrap the text that was deleted, followed by an <add> with place to show what replaced it. In this case, he wrote "Cap" rather than the actual character, so our <add> uses a <supplied> text for the lowercase character. <supplied> requires the attribute resp with the value cwca to show that we at the CWCA supply the lowercase character rather than Chesnutt himself. Wrap both the <add> and in <subst> to show that, together, the and <add> create a substitution. In the <subst>, use hand and xml:id for the Cap <metamark> to point to. <subst hand="#h01" xml:id="s001"> <del rend="overstrike"> o <add place="inline"> <supplied resp="#cwca"> O</supplied> </add> </subst></metamark></subst></add> </subst></add> </supplied></supplied></add> </add> To encode the Cap metamark, use a <metamark <add="" addition="" an="" in="" is="" it="" original="" text,="" the="" to="" wrap=""> with the attributes place and hand. <add hand="#h01" place="bottom" rend="marked"> <metamark function="substitute" target="#s001"> Cap</metamark></add></metamark>

Triple underline	Encoded Example and upon anything like a fair field are likely to win in the long run. Warwick awaited events with some calmness and some philosophy,—he could hardly have had	Even though he wrote them in lowercase, Chuck wants these uppercase	As with other underlines, wrap the text in a <hi>with a hand and rend. For the rend, make the value a camelCase "tripleUnderline." <hi hand="#h01" rend="tripleUnderline">Two Letters.</hi> * In the actual proofs, this becomes more complicated, but this example serves as baseline model for how to handle triple underlining.</hi>
Single marginal addition for two in-text deletions	Encoded Example: r, an' ef de w'ite folks 'sturbs me, I should n't e' ef de 'd be a mix-up: — an' ef de is, me 'ite man 'll stan' befo' de jedgment th'one er Additional Example: takin' keer er Mis Livy. She never would a said sech a thing! Job Server months ago dis day, w'en she sent fer me, I secter her, sez I:— "Lawd, Lawd, honey! You don' tell me dat after all desclore w'never er weitin' de Good Lawd is	Use my one marginal mark to replace two nearby deletions	In this substitution, Chesnutt uses one marginal "re" to replace two intext "y"s (rather than writing a "re" for each). Encoding the first <subst> is straightforward. Use a with rend to wrap the text that was deleted, followed by an <add> with place and xml:id to show what replaced it (including the metamark here). Wrap both elements in <subst> to show that, together, the and <add> create a substitution. Use the attribute hand in the <subst>. <subst hand="#h01"><del rend="overstrike">y<add place="right" xml:id="a016">re<metamark function="emphasize" target="#a016">/<metamark></metamark></metamark></add></subst></subst></add></subst> When you encode the second <subst>, encode the the same way as the first time. However, when you encode the <add>, you will use an <add> with the attribute sameAs and the value of the xml:id from the first subst. Inside the <add>, you will include a <supplied> with the resp attribute and value of #cwca. Inside the <supplied>, repeat the initial <add> stext without any additional encoding (including marking the solidus). <subst hand="#h01"><del rend="overstrike">y<add sameas="#a016"><subst hand="#h01"><del rend="overstrike">y<add <="" a="" sameas="#a016"> Together, the example in the first accompanying image looks like this: de<subst hand="#h01"><del rend="overstrike">y<add place="right" xml:id="a016">remetamark >remetamark target="#a016" function="emphasize">/</add></subst></add></subst></add></subst></add></supplied></supplied></add></add></add></subst></add> Together, the example in the first accompanying image looks like this: de<subst hand="#h01"><del rend="overstrike">y<add place="right" xml:id="a016">remetamark >remetamark target="#a016" function="emphasize">/</add></subst></subst>

t.r. with lasso Encoded Example #1: "They make a handsome couple," he observed. "I remember well when her mother in her youth, an ideally beautiful woman, of an excellent family, married Daniel Pemberton, who was not of so good a Encoded Example #2: drawer upon the right, when I interrupted her: "" Well, thief, you are trying to strip the house before you leave it?' Additional Examples: momer; old Mr. De had always understood that the engagement was tentative merely, a sort of family understanding, subject to door was not thrown open wide,) ajar for him to see the interior. Two young men, members of

Moves

Move the circled character(s) to where the arrow drops it in the text or alternate the words in the up-down bend.

Both the word/phrase to be moved and the portion of the text in between where it is and where it should be moved need a <seg> with an xml:id.

"I remember well when her mother<seg xml:id="t002"> in her youth</seg><seg xml:id="t001">,</seg> an ideally beautiful

The in-line transposition marking (which we are calling a lasso) needs to be encoded as a <metamark> with function transpose, targets with the corresponding id numbers, and rend lasso. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand.

<add hand="#h02" place="inline"><metamark function="transpose" target="#t001 #t002" rend="lasso"/></add>

Then, use listing the <seg>s in the order that Chesnutt indicates with two <ptr>s using targets.

```
transpose>
  <transpose>
  <ptr target="#t001"/>
   <ptr target="#t002"/>
  </transpose>
</listTranspose>
```

The marginal transposition (tr.) mark also needs to be encoded as a <metamark> with target and function. The value of target should include the xml:ids of both <seg>s involved in the transposition, and the value of function should be transpose. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand.

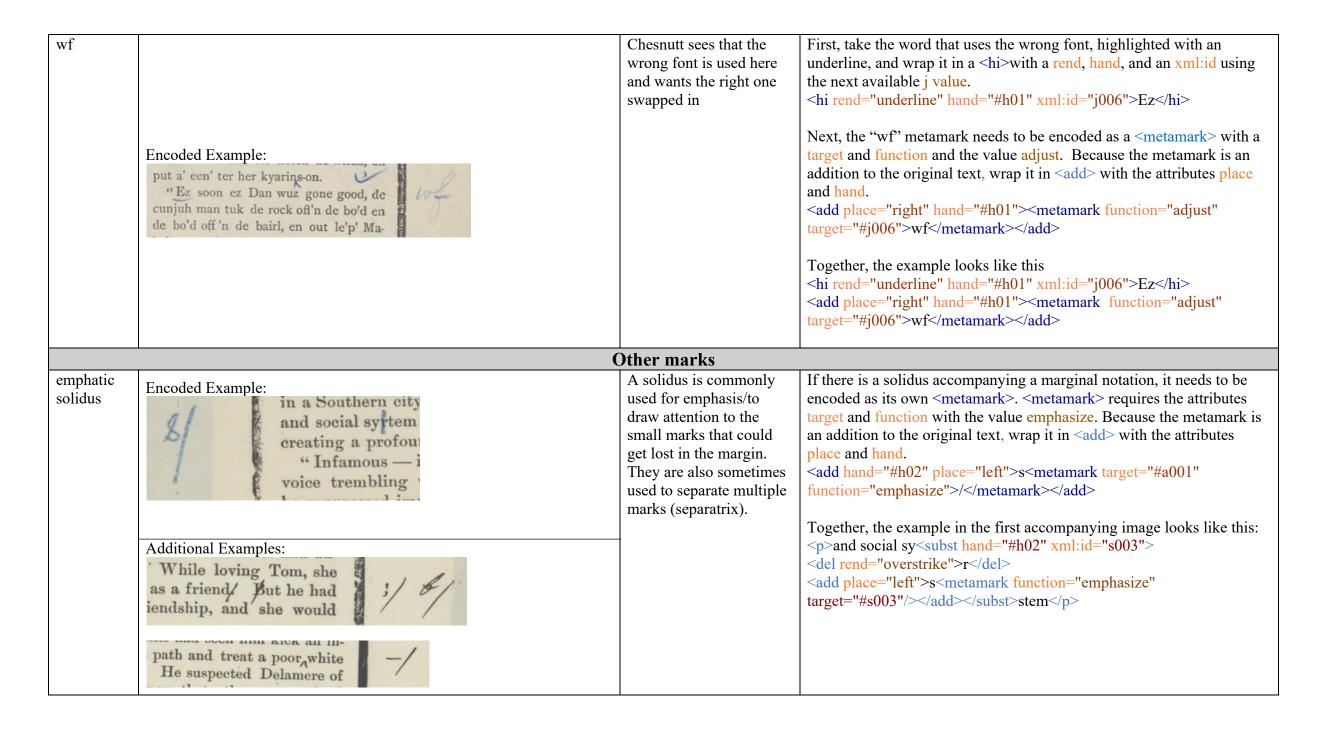
<add hand="#h02" place="right"><metamark target="#t001 #t002" function="transpose">tr.</metamark></add>

Together, the example in the first accompanying image looks like this: when her mother<seg xml:id="t002"> in her youth</seg><seg xml:id="t001">,</seg><add hand="#h02" place="inline"><metamark function="transpose" target="#t001 #t002" rend="lasso"/></add>

listTranspose> <transpose> <ptr target="#t001"/> <ptr target="#t002"/> </transpose> /listTranspose><add hand="#h02" place="right"><metamark target="#t001 #t002" function="transpose">tr.</metamark></add> an ideally beautiful woman, of excellent family, married Daniel Together, the example in the second accompanying image looks like this (we include this because the lasso is rendered differently, as an updown bend, but the encoding remains the same): "Well, thief, <seg xml:id="t004">you</seg> <seg xml:id="t003">are</seg><add hand="#h02" place="inline"><metamark function="transpose" target="#t003 #t004" rend="lasso"/></add> <listTranspose> <transpose> <ptr target="#t003"/> <ptr target="#t004"/> </transpose> /listTranspose><add hand="#h02" place="right"><metamark target="#t003 #t004" function="transpose">tr.</metamark></add> trying to strip the house before you leave it?' Type adjustments The word should be put Chesnutt has decided he wants a word italicized by underlining it and italics writing "italics" in the margin. The first step is to encode the word in in italics question, in this case "I" to reflect his underline. Wrap the word in the tag <hi> with a hand attribute, an xml:id attribute (make its value begin "Well, I say, Sandy, thing! Lynch a man broad a crime of which he is inn with a "j" for "adjust"), and a rend attribute with the value underline: <hi rend="underline" xml:id="j034" hand="#h03">I</hi> The marginal italics also needs to be encoded as a <metamark> with a target and function. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. In this case, he also underlined the word "italics," so the word needs to be wrapped in the tag <hi> a rend attribute with the value underline.

			<pre><add hand="#h03" place="left"><metamark function="adjust" target="#j034"><hi rend="underline">italics</hi></metamark></add> Together, the example in the first accompanying image looks like this:</pre>
swirl	Encoded Example: to drive out with us, said the lines from the colored man who se. "We'll go by the office and	the piece of type is upside down and should be turned upright	If the upside-down text is crossed out, it should be wrapped in <hi>including hand, xml:id, and rend with the value overstrike. <hi hand="#h02" rend="overstrike" xml:id="j003">e</hi> If the text is underlined rather than crossed out, use rend with the value underline.</hi>
	Additional Examples: "White people," sa seen these passengers for to the negro as a servant the servant.— he is we extenuation. From bred in the Southern negro consciousness a		The marginal swirl (Unicode character ৩) also needs to be encoded as a <metamark> with a target and function. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. <add hand="#h02" place="right"><metamark function="adjust" target="#j003">৩</metamark></add> Together, the example in the first accompanying image looks like this: lines from the color<hi hand="#h02" rend="overstrike" xml:id="j003">e</hi><add hand="#h02" place="right"><metamark function="adjust" target="#j003">৩</metamark></add>d</add></metamark>
Under- lined vertical bar	Encoded Example: the negro," explained Carteret. I am friendly to his best interests. ployment: I pay taxes for schools	A piece of type that has no character (a spacer) is showing. Depress the spacer so it's not inked next time.	The inked space can't be encoded as a character, so use an <anchor> with xml:id instead. That extra ink space is underlined, so the anchor needs to be wrapped in <hi> including hand and rend with the value underline. <hi hand="#h02" rend="underline"><anchor xml:id="j001"></anchor></hi></hi></anchor>
	Additional Examples: within. He could hear the major, now and then, use the word "negro," and McBane's deep voice was quite audible when he referred, it seemed to Jerry with alarming frequency to "the damped piggers" while		The marginal uptack (Unicode character ⊥) also needs to be encoded as a <metamark> with a target and function. <add hand="#h02" place="left"><metamark function="adjust" target="#j001">⊥</metamark></add> Together, the example in the first accompanying image looks like this:</metamark>

	hers — she shuddered of the estate Under		I am friendly to <hi hand="#h02" rend="underline"><anchor xml:id="j001"></anchor></hi> <add hand="#h02" place="left"><metamark function="adjust" target="#j001">⊥ </metamark></add> his best interests.
cross	Encoded Example: had not been informed of the contents of his grand- father's latest will. Major Carteret gave Sandy em- ployment as butler, thus making a sort of vicarious	Under-inked piece of type. Raise the type so it's inked next time.	The under-inked character is underlined, so it needs to be wrapped in "> including the attributes hand, xml:id, and rend with the value underline." hand="#h02" xml:id="j002">v The marginal cross (Unicode character χ) also needs to be encoded as a <metamark> with a target and function and the value adjust. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. <add hand="#h02" place="right"><metamark function="adjust" target="#j002">χ </metamark></add> Together, the example in the accompanying image looks like this: Major Carteret ga<hi hand="#h02" rend="underline" xml:id="j002">v</hi><add hand="#h02" place="right"><metamark function="adjust" target="#j002">χ</metamark></add>>e Sandy employment</add></metamark>
Alignment lines	Encoded Example: Rena in the house, did n't bring it till and, as I could n't	The type has slipped and is crooked, fallen from its line, or slanted. Straighten out / align the line of type.	Wrap the text that Chesnutt has marked as slipped in a <hi>with an xml:id, a hand, and a rend. The value for rend will be "overline underline" with a space between the two words. <hi hand="#h01" rend="overline underline" xml:id="j010"> </hi> Next, encode the marginal horizontal alignment lines with an equal sign (=). The marginal mark is a <metamark> with a target of the previous xml:id and function and the value adjust. Because the metamark is an addition to the original text, wrap it in <add> with the attributes place and hand. <add hand="#h02" place="right"><metamark function="adjust" target="#j002">=</metamark></add></add></metamark></hi>



*A note about words split across pages	Vandyke beard. He wore a frock coat, patent leather shoes, and a Panama hat. There were crowsfeet about his eyes, which twinkled with a hard and, at times, humorous shrewdness. He had sloping shoulders, small hands and feet, and walked with the leiternee and sedulous courtesy. It is a young and handsome to that he admired most, he was gree of infattation. His mother time wanted him to marry the of an old friend, a vivacious ipped him. He had felt friendly her, but had shrunk from matrict want her badly enough to give The war had interfered with his sugh fairly well instructed, he had ollege. He had felt, therefore, see something of the world, and if fling. Later on, when he got iwn, if Blanche were still in the hit marry, and sink to the humser old married people. The fact ary was visiting his mother during long absence had not operated at return to North Carolina. He a very good time at Clarence, nee of several hundred miles, was being from any immediate danadvent, however, he had seen life t glasses. His heart had thrilled this tall girl, with the ivory compling brown hair, and the inscru-	A word split across a page break needs to recognize that break, unlike a normal line break.	When encoding a word split across two pages with a hyphen, you will need to use two <choice> elements: one around each part of the word on its respective page. The first <choice> will enclose an <orig> with the part of the word that is on that first page and its hyphen, followed by a <reg> with the entire word. and the <choice><orig>inscru-</orig><reg>inscrutable</reg></choice> The second <choice> will enclose an <orig> with the part of the word on the second page, followed by an empty <reg>. You don't need anything in that second reg because you have already spelled out the entire word in the first one! <choice><orig>table</orig><reg></reg></choice> eyes. Combined, the example with the formework break looks like this: and the <choice><orig>inscru-</orig><reg>inscrutable</reg></choice> <fw>70 THE HOUSE BEHIND THE CEDARS</fw> <choice><orig>table</orig><reg></reg></choice> eyes.</reg></orig></choice></reg></orig></choice></choice>
*A note about forme works	Encoded Example: AT BREAK OF DAY "Mars Sam nodded his head, but did n' say nothin'. "'I don' need ter tell you,' says she, 'dat I am		When encoding forme works (the running head at the top of the page, which includes volume title or chapter title and the page number), wrap the text in a <fw> tag. Keep the text in all caps and on one line. <fw>AT BREAK OF DAY 5</fw></fw>
*A note about	Encoded Example:		When encoding chapter titles on the pages where chapters begin, wrap the chapter number in a <head> tag and the chapter title in all caps in a separate <head> tag.</head></head>

chapter titles XVI THE BOTTOM FALLS OUT	Together, the example in the accompanying image looks like this: This example also includes a page number for the forme works. <fw>142</fw> <head>XVI</head> <head>THE BOTTOM FALLS OUT</head>
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